Dear Business Partners,

Sub: Implementation of RJC’s Code of Practices/Best Practice Principle

1. The Responsible Jewellery Council (RJC) is a not for profit organization with the following mission:

*“To advance responsible ethical, social and environmental practices, which respect human rights, throughout the diamond and gold jewellery supply chain, from mine to retail”*

1. RJC’s “Code of Practices” defines responsible ethical, human rights, social, and environmental practices, applicable to all RJC members. The RJC Standards defines an approach for companies to handle and trade Diamond,gold, silver, colored gemstone and platinum group metals in a way that is traceable and responsibly sourced.
2. *H.Dipak Group* is certified member of RJC and is fully committed to the Code of Practices.
3. In line with the compliance requirement of RJC System and applicable law, we need to collect specific information about our suppliers and customers. We request you to provide us a few details of your company and conflict-free/OECD complaint material.
4. We also would like to strongly encourage all our business partners to follow and implement the various requirements of the RJC system. You can find more information about the Program on the internet site <http://www.responsiblejewellery.com>.

<https://signetresponsiblesourcing.com/srsp-compliance/SitePages/Home.aspx>

[Best Practice Principles Assurance Programme – De Beers Group](https://www.debeersgroup.com/sustainability-and-ethics/leading-ethical-practices-across-the-industry/best-practice-principles-assurance-programme)

Please feel free to get in touch with us in case you need any assistance.

1. We would like to strongly encourage all our business partners to follow and implementing the various requirements of RJC Code of Practices (COP)Best Practice Principle(BPP).
2. We would be happy to conduct a training program for your team, on the RJC requirements and steps to be taken for implementation.

We look forward to your co-operation in adopting the standard and ensuring that the entire diamond industry is seen as a role model in setting high standards with respect to business, social and environmental responsibilities.

Grievance Mechanism

Our employees, suppliers and other parties can report concerns and alleged violations of supply chain/sourcing/due diligence policy/Ethical Business policies and financial offence as follows:

Email: [sunil@hdipak.com](mailto:sunil@hdipak.com)

Reports can be made anonymously and will be kept confidential to the fullest extent practicable and allowed by law. We will not take any retaliatory action against our employees, suppliers, or other parties who make a report in good faith.

Our suppliers are encouraged to contact, if they wish to seek guidance on the application of this Policy.

Thanking you,

Yours truly,